

## TUTOR TRAINING AT THE VET-UNIT

<b>Main objective</b>	To make the tutor better understand his role in the apprentice learning process.
<b>Desired outcomes</b>	<ul style="list-style-type: none"><li>* Improve the tutor's ability to support and interact with the VET teacher</li><li>* Improve the tutor's understanding of how to help the apprentice maximize his learning of the vocational skills.</li></ul>
<b>Target groups</b>	Tutors at apprentices workplace
<b>Persons involved</b>	<ul style="list-style-type: none"><li>* The headmaster of apprenticeship programs.</li><li>* The head teachers of the apprenticeship programs</li><li>* The coordinators</li><li>* A youth psychologist,</li><li>* The school nurse, the counsellor</li><li>* A group of apprentices</li><li>* A group of tutors</li></ul>
<b>Targeted improvements</b>	<ul style="list-style-type: none"><li>* Strengthened interaction between apprentices, teachers and tutors to ensure the quality of the learning processes at work place</li><li>* Improved involvement of companies for apprenticeship development and quality</li><li>* Improved reputation of the VET-unit and the attractiveness of apprenticeship programs for companies</li></ul>
<b>Deliverable</b>	The tutor training

## **The story**

GLU have since the start had the ambition that all tutors should have some dedicated training to improve the understanding of the apprentice learning situation.

The training is a two-day course for a group of between 15 to 25 participants and it is organised in an appealing environment with good food. It addresses the following moments:

- Secondary education at the second cycle: curriculum, values, programs, courses, diploma.
- Assessment and grading: methods for learning, assessment system, tutor's role in assessment, tools and documents.
- The roles of the tutor: to be role model, to accompany, to promote autonomy, to accompany self-evaluation.
- The workplace: control of the work environment, safety, equipment, professional ethics, working time, insurance.
- Young people and their culture: university intervention on new generations, risks, organization of health and quality of school life,
- Some invited apprentices talks about what apprenticeship means to them and what their goals are after finishing school
- Initiation to first aid and defibrillation

This training has been a model for the development of the web-based tutor traing by the national ministry of education (see tools 9 and 10) .